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www.virtualpadesk.com

Website Terms of Use

These Website Terms of Use (“Terms”) govern your use of the website <https://virtualpadesk.com> (“the Website”) operated by Virtual PA Desk Ltd (“the Company”, “we”, “us”, or “our”), registered in England and Wales under company number 16836805, with its registered office at 113 Romford Road, London, E15 4LY. By accessing or using this Website, you confirm that you accept these Terms and agree to comply with them, together with our Privacy Policy and Cookie Policy.

1. Use of the Website

You agree to use this Website solely for lawful purposes and in a manner consistent with all applicable laws and regulations of England and Wales. You must not use the Website in any way that may damage, disable, overburden, or impair it, or interfere with any other party’s use of the Website.

2. Intellectual Property Rights

All content, materials, text, graphics, images, logos, and other intellectual property displayed on this Website are owned by or licensed to Virtual PA Desk Ltd. All rights are reserved. You may not copy, reproduce, distribute, modify, or create derivative works of any material on this Website without our prior written consent.

3. Prohibited Use

You agree not to use the Website:

- For any unlawful purpose or in violation of any applicable law.
- To attempt to gain unauthorised access to any part of the Website, server, or network.
- To upload, post, or transmit any viruses, malware, or other harmful material.
- To infringe upon the rights of others, including privacy, intellectual property, or confidentiality rights.

4. Website Availability and Maintenance

Virtual PA Desk Ltd reserves the right to suspend, withdraw, or restrict the availability of all or any part of the Website for business or operational reasons, including maintenance, security, or legal compliance. We will endeavour to provide reasonable notice of any significant downtime where practicable.

5. Links to and from the Website

This Website may contain links to third-party websites for your convenience. These links do not imply endorsement by Virtual PA Desk Ltd, and we accept no responsibility for the content, security, or accuracy of any third-party websites. You may not create a link to our Website from another website without obtaining our prior

written consent.

6. Limitation of Liability

To the fullest extent permitted by law, Virtual PA Desk Ltd excludes all representations, warranties, and conditions relating to this Website and the use of it. We will not be liable for any loss or damage, whether direct, indirect, or consequential, arising under or in connection with your use of, or inability to use, the Website or any information contained on it.

7. Data Protection and Privacy

Your use of this Website is also governed by our Privacy Policy and Cookie Policy, which explains how we handle personal information and data in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

8. Governing Law and Jurisdiction

These Terms shall be governed by and construed in accordance with the laws of England and Wales. Any disputes arising out of or in connection with these Terms shall be subject to the exclusive jurisdiction of the courts of England and Wales.

9. Contact Information

If you have any questions about these Terms or wish to contact us for permission requests, please write to us at:

Virtual PA Desk Ltd
113 Romford Road, London, E15 4LY
Email: info@virtualpadesk.com
Telephone: 020 3488 8100

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